

# XXVIII

## CONGRESSO PORTUGUÊS DE CIRURGIA DA MÃO

3 a 5 outubro 2024

Hotel Vila Galé Coimbra  
Portugal

# XIV CONGRESSO IBERO LATINOAMERICANO DE CIRURGIA DA MÃO

[www.ila2024.pt](http://www.ila2024.pt)

## SUBMISSION GUIDELINES

ORAL COMMUNICATIONS • DIGITAL POSTERS

**ABSTRACT SUBMISSION UNTIL JUNE 15, 2024, 23:59 CET**

Submission is made through the website [www.ila2024.pt](http://www.ila2024.pt);  
Abstracts must be submitted in Portuguese OR English OR Spanish.

### FORMAT

Abstracts can only present original material, not published or previously presented to the Congress and should be structured as follows:

- Abstract title must be in ALL CAPS (maximum 100 characters including spaces);
- **Abstract text counting towards the 2500 characters (including spaces);**
- Headings and content of the **abstract template**, structured into the following sections:

- |               |                          |
|---------------|--------------------------|
| a. Background | d. Results               |
| b. Objectives | e. Conclusions           |
| c. Methods    | f. References (optional) |

- All submitted abstracts are mandated to include at least two and a maximum of five keywords. These keywords should be related to your abstract.
- Submitted scientific abstracts should only contain original data. Splitting of data originating from the same study across several abstracts and/or topics is not permitted and will lead to rejection of the abstracts.
- The inclusion of trade names/brand names is NOT allowed in the abstract, including statistical programmes or other, unless this is peculiar and adds value to their work. The mentioning of agents/molecules must follow the scientific standard for publications.
- Conflict of interest: It is the intent of the Congress to provide high quality sessions focused on educational content that is free from commercial influence or bias. Thus, the submitting author of an abstract is requested to declare any potential conflicts of interest for all authors during the abstracts' submission.

When submitting your abstract, you must choose the status for it:

**DRAFT** | You can make any changes you want until the submission deadline.

The final version must be submitted by June 15, 2024. Please note that work in draft status will not be considered for evaluation.

**FINAL VERSION** | You cannot make any changes.

### REVIEW

All abstracts presented will be subject to consideration by the Organizing committee.

Organização

Sociedade Convidada

Secretariado

GRUPO IBERO-LATINO-AMERICANO



[sofia.gomes@admedic.pt](mailto:sofia.gomes@admedic.pt)  
[www.admedic.pt](http://www.admedic.pt)

Imagem: Ad Medic



# XXVIII

## CONGRESSO PORTUGUÊS DE CIRURGIA DA MÃO

3 a 5 outubro 2024

Hotel Vila Galé Coimbra  
Portugal

# XIV CONGRESSO IBERO LATINOAMERICANO DE CIRURGIA DA MÃO

[www.ila2024.pt](http://www.ila2024.pt)

## SUBMISSION GUIDELINES

ORAL COMMUNICATIONS • DIGITAL POSTERS

Abstracts will be reviewed blinded. The reviewers will judge the abstracts according to the scientific or clinical value, relevance to the Congress, suitability of methods to aims, conclusions confirmed by objective results, objectivity of statements, description of methods used, ethics, originality of work and overall impression.

Abstract acceptance will be in one of two categories:

- Oral presentation
- Digital poster with oral presentation

**Licence agreement:** The authors, represented by the presenting author, automatically grant the Congress the right to use the entire presentation (slides, video and audio recording during the congress) during the congress and subsequently for (paid or unpaid) educational purposes.

Abstracts not adhering to these guidelines will be rejected. If you do not agree with any of these rules, you should not submit an abstract.

### ACCEPTANCE

The final decision about acceptance of an abstract will be taken by the ILA 2024 Scientific Programme Committee. Acceptance or rejection of the submitted work will be sent via email, for whoever submits it. The presenting author must be registered at the Congress. Once the abstract is accepted, the details for presentation will be sent.

### PUBLICATION

Accepted abstracts will be published in a Congress digital supplement. Information on accepted abstracts (title and authors) will also be available online at the Congress website.

The submission of an abstract constitutes a formal **commitment by the presenting author to present the abstract** (if accepted) **orally or as a poster in the session** and the time assigned by the Congress Scientific Programme Committee. We therefore recommend submitters of abstracts to register for the congress at the time of abstract submission.

Change of presenting author: The presenting author may be changed by the abstract submitter also after the abstract submission dateline but no later than **31 August 2024**.

If you need to withdraw your abstract, a written statement listing the reasons for this decision must be sent to the abstract help desk no later than **31 August 2024**.

Organização

Sociedade Convidada

Secretariado

GRUPO IBERO-LATINO-AMERICANO



CIRUGÍA DE LA MANO



Deutsche Gesellschaft  
für Handchirurgie

ad<sup>+</sup>médic

ORGANIZAÇÃO E SECRETARIADO  
DE EVENTOS

sofia.gomes@admedic.pt  
www.admedic.pt

Imagem: Ad Médic

